

LAY PASTORAL MINISTER



PERSON SPECIFICATION

Post:

Lay Employee in the Preston Ribble Circuit based within the Circuit.

Attributes	Essential	Desirable	Method of Assessment
Education & Training	Educated to GCSE level or equivalent	Educated to A level or equivalent	Q
	Desire to keep learning and a willingness to undertake appropriate training		A, I
		A recognised qualification in pastoral ministry	Q
Proven Ability	Current and active member of Christian Church or Community		A, I
	Evidence that you can work collaboratively as part of a team	Experience of working collaboratively as part of a team.	A,I
	Evidence that you have the skills and attributes to excel in pastoral ministry		A,I
Special Knowledge & Skills	Awareness of issues relating to safeguarding of children and vulnerable adults		A, I
	Relevant IT skills to aid communication.		E
		Experience of working alongside a variety of agencies and organisations.	A, I
		Experience of training and facilitating learning programmes.	

APPENDIX 5.3: EXAMPLE PERSON SPECIFICATION 1

Special Qualities or Aptitudes	Able to communicate effectively in writing and verbally.		A, I, E
	An effective listener		A, I, E
	Strong interpersonal skills		A, I, E
		Able to set and work to goals without direct supervision	A, I
	Able to recognise, encourage and develop the gifts and involvement of others.		I
	Good organisational skills and experience of setting up programmes or projects.	Able to adapt to changing priorities and circumstances and be open to innovative ways of working.	A, I
Any Other Requirements	This post holds a genuine occupational requirement for the post holder to be a Christian.		A,I
		Hold a current driving licence	Q
	Willingness to understand the structure and practice of the Methodist church and be subject to its discipline.		I
	An awareness of the Document 'With integrity and Skill' which highlights guidelines for good practice in confidentiality and pastoral care within the Methodist Church. See link below.		
	Satisfactory Enhanced Disclosure from the Disclosure & Barring Service		DBS Application

A – Application form; I – Interview; E – Exercise; Q – proof of qualification (certificates or transcripts)

http://www.methodist.org.uk/downloads/conf08_confidentialityguidelines_0808.pdf