

PERSON SPECIFICATION

Job Title: Community Inclusion Worker based at **West Preston Methodist Church in Ashton**

Church/Circuit: West Preston Methodist Church in Ashton/Preston Ribble Methodist Circuit

	Essential	Desirable	Method of Assessment
Education & Training			
Good English / communication skills, - GCSE or Entry Level 2 or above	✓		Q/A
Good Maths skills - GCSE or Entry Level 2		✓	Q/A
Proven Ability			
Ability to make positive contributions within the leadership teams	✓		A/I
Knowledge and experience of working with support agencies and community groups		✓	A/I
The ability to encourage a team of volunteers	✓		A/I
Experience of supporting wellbeing and sign-posting appropriately		✓	A/I
Ability to conduct pastoral care with sensitivity, a listening ear and with confidentiality in mind	✓		A/I
Special Knowledge & Skills			
The ability to communicate effectively with others in both verbal and written forms	✓		A/I
Awareness of basic health and safety and safeguarding procedures including food hygiene (Level 2)		✓	A/I
Any Other Requirements			
Christian faith commitment	✓		A/I
Friendly and approachable manner	✓		A,I
Experience of leading team meetings		✓	A,I

Method of Assessment: A – Application Form, I – Interview, G – Group (meeting some of the volunteers), Q – proof of qualification (certificates or transcripts)

(We reserve the right to assess any other aspects of the role in a format not previously described)

Last Date Modified: October 2023